



# ST. ANN'S COLLEGE FOR WOMEN

(A Catholic Christian Minority Institution Affiliated to Acharya Nagarjuna University)  
(Recognized the College Under Section 2(f) of the UGC Act. 1956 - New Delhi)

AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034. A.P.

## Value Added Course – Soft Skills –III B.Sc &III B.Com

Date: 1.07.2018

### NOTICE

This is to inform all Final Year students that **Value Added Course** on “**Soft Skills**” is going to be organized from July to September 2018 in V Semester. All the students of III B. Sc & III B. Com are asked to attend the course without fail.



*D. H. E.*

PRINCIPAL  
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*P. S. J.*  
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**ST. ANN'S COLLEGE FOR WOMEN**  
**GORANTLA, GUNTUR**

**INSTITUTE OF LANGUAGE MANAGEMENT (P) LTD.,**  
Ashok plaza, Gandhi Bazaar Main Road, Basvanagudi, Bangalore -560004

**Value Added Course – Soft Skills –III B.Sc &III B.Com**

**Course Modules:**

A course with 30 hours of offline course provides the expert knowledge and skill you need to enhance your career.


1. **LANGUAGES SKILLS**
  - a. Listening skills
  - b. Speaking skills
  - c. Reading skills
  - e. Writing skills
2. **COMMUNICATIVE SKILLS**
  - a. Communication planning
  - b. Communication models
  - c. Online communication
  - d. Non Verbal Communication
  - e. Essentials of Communication
3. **RECREATIONAL SKILLS**
  - a. Demonstrate independent play
  - b. A companion work with a partner or group
  - c. Following rules or turn taking
  - d. Aware of personal safety
  - e. Interacting and communicating effectively with others
  - f. Conducting National and International day events

**Course Out Comes:**

- This course aims to identify the role of language strategy helps us expressing and conveying our thoughts, feeling, and emotions of every individual.
- Each student is trained with self-employability skill and recruited as ILM employee by attending the interview arranged by college placement cell.
- Each student is evaluated by conducting an exam with maximum of 50 marks and minimum with 18 marks by the end of the course each student is issued a certificate.

  
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